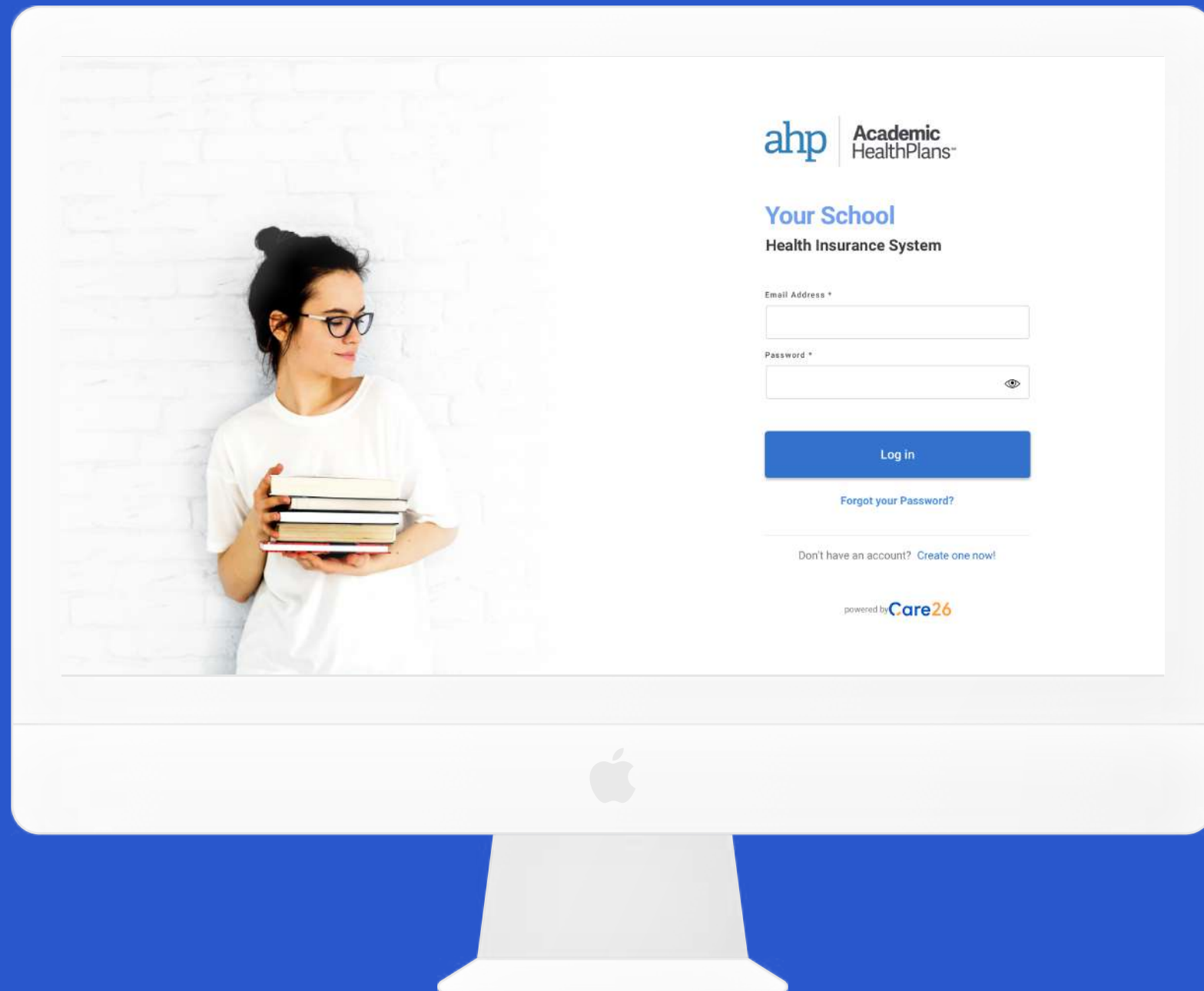


# Student User Guide





## Student Experience

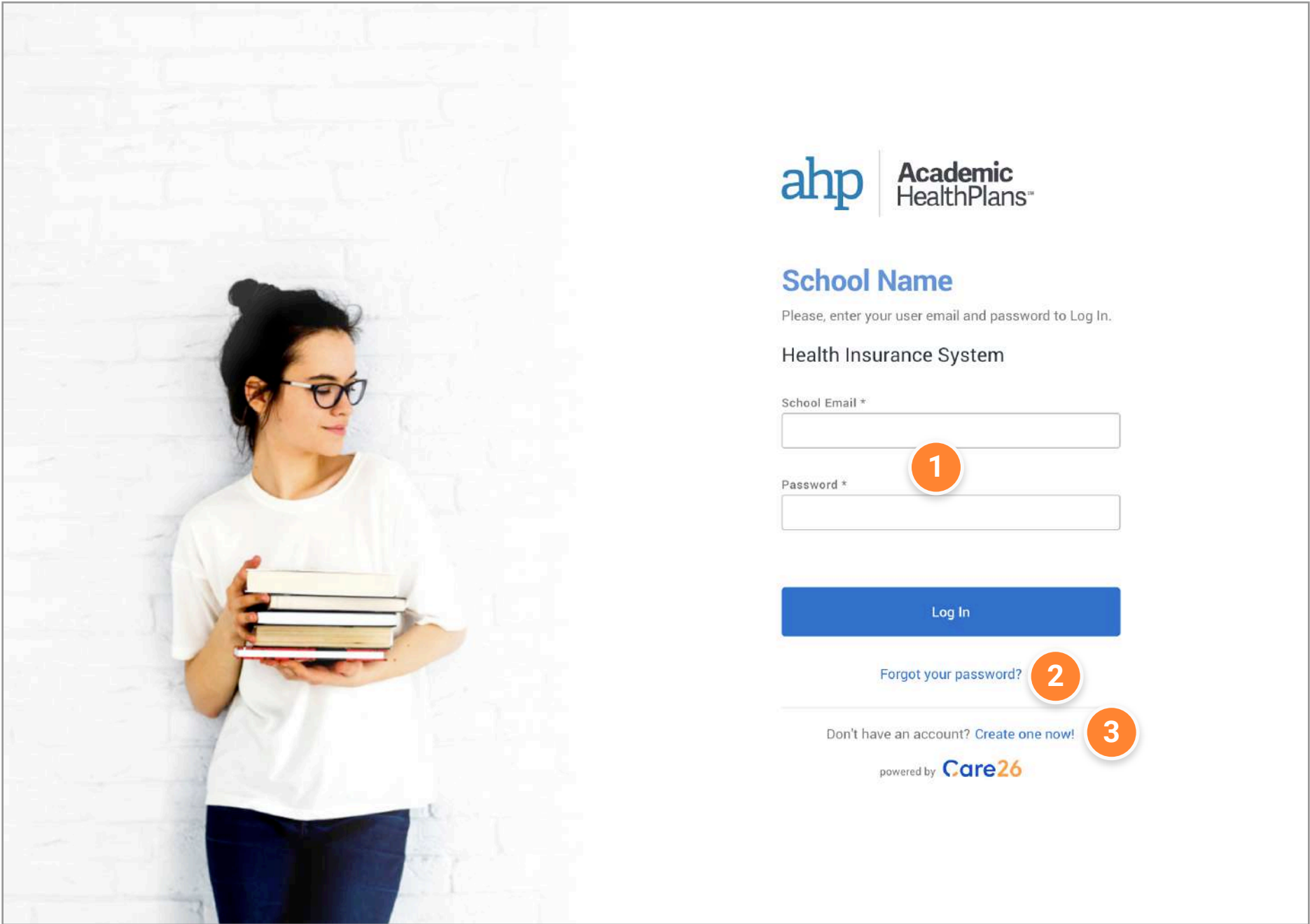
Manage your health insurance quickly and easily.

1. Creating an account
2. Get coverage (Enroll)

# 1. Creating an account

If you have received an email from us to confirm your email, use the link inside to finish creating your account. Otherwise, follow these steps.

! Care26 is in continuous development and system enhancements will continue to be applied.  
Screens shown are subject to change



# Welcome to Care26!

When you land on the login page, you will see a few fields to enter your username and password if you already have an account.

If you need to create an account, click on the "Create one now!" link at the bottom of the page.

## 1 Log in

Enter your username and password and click on the button to log in.

## 2 Reset password

Enter your username and password and click on the button to log in.

## 3 Sign up\*

Click on this link to create an account.

NOTE:

*\* If you do not see this option, then your school does not allow self-registration. You should receive the account confirmation email automatically when your school adds you to our system.*

ahp

[Back to Login](#)

3

### Sign Up

#### Personal Information

First Name \*

Middle Name

Last name \*

Gender \*

Date of birth \*

MM/DD/YYYY

Social Security Number \*

9 digits number

☐ I do not have a Social Security Number

#### School Information

School \*

School Name

Student Category \*

Student ID \*

7 digit number starting with 0 or 1

School Email \*

#### Contact Information

Phone number

Address \*

City \*

State \*

Zip code \*

Create account

2

# Sign up

You will need to provide some identifying information to create your account.

Make sure you have your correct Student Category, Student ID, and School Email before proceeding. These fields are a critical factor in confirming your eligibility.

## 1 The Form

You will need to fill in all required fields, which are indicated by an asterisk (\*) next to them.

## 2 Create it!

After you have filled in all of the fields, click on this button to create your account. If everything looks good, you will be sent a confirmation email to complete the process.

Use the link in the email you receive to set your password and then you're all set!

## 3 Cancel

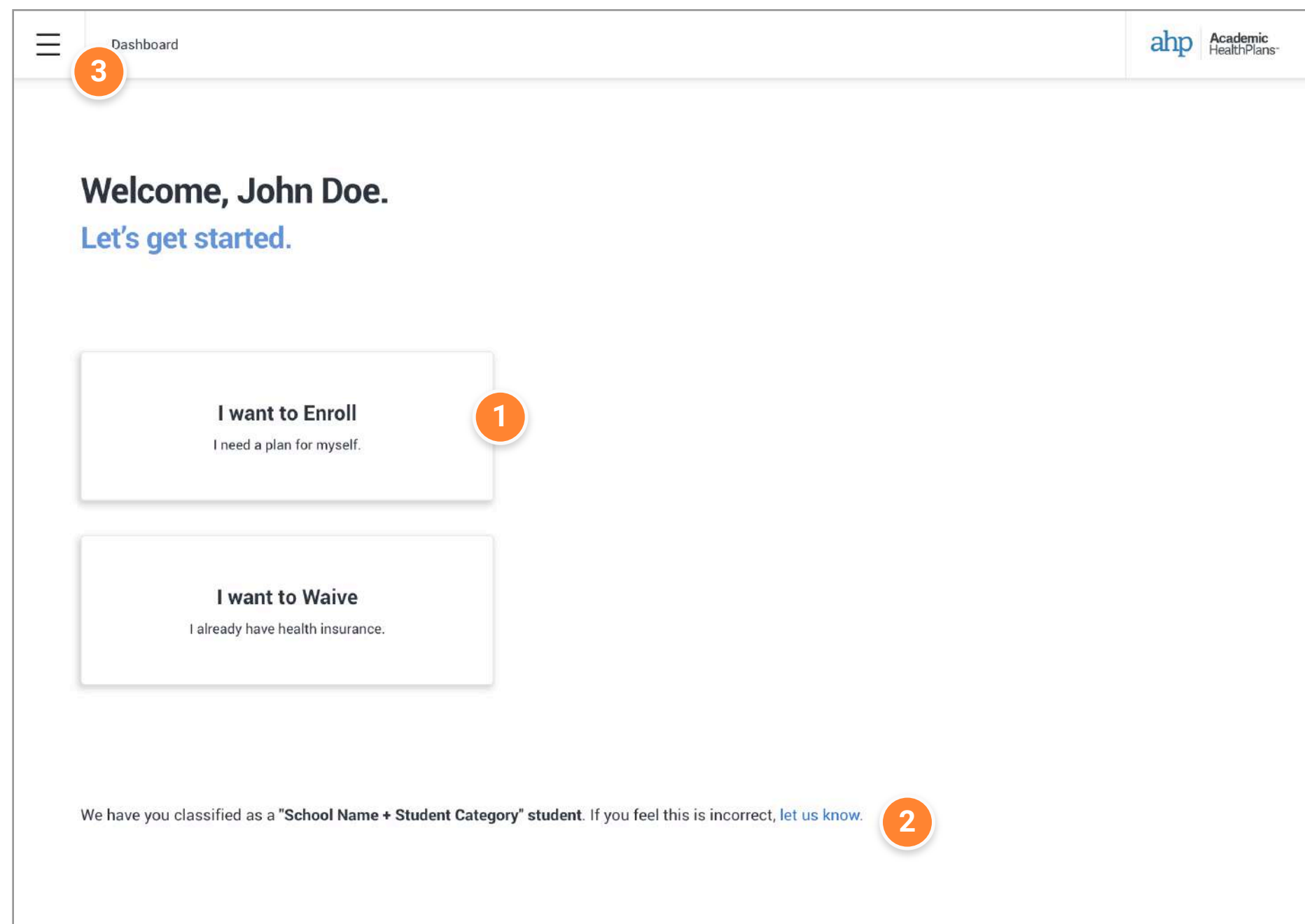
You can always go back to the Log In page.



## 2. Get Coverage (Enroll)

Follow these steps to take advantage of the Student Health Insurance Plan offered by your school.

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# How to Enroll

If your school offers enrollment in a Student Health Insurance Plan, follow these steps to purchase coverage.

## 1 Start the Enrollment Process

If you see this button available on your dashboard, the enrollment period is open and you may start the process of purchasing the insurance plan.

If this option is not available, the enrollment period may not be open, or your school may not offer voluntary enrollment.

## 2 Validate information

Confirm that the School and Student Category listed at the bottom of the screen appear to be correct before proceeding with enrollment.

## 3 Main Menu

More account options are available in the pull-out menu.

Dashboard > Enrollment > Plan Configuration

ahp Academic HealthPlans™

Hide menu

Summary

The plan

Spring/Summer coverage

From January 1, 2021 to July 31, 2021

Medical ----- \$817.50

Total price: \$817.50

2

1

Spring/Summer coverage

Coverage from January 1, 2021 to July 31, 2021

Medical ----- \$817.50

\$817.50

1

4

Cigna Dental

This coverage isn't provided by AHP, so in order to enroll yourself, you will be taken to an external website.

If wanted, you can enroll to this coverage and then come back to continue your enrollment with AHP.

Click here to go to Cigna's page.

Optional

4

VSP Vision

This coverage isn't provided by AHP, so in order to enroll yourself, you will be taken to an external website.

If wanted, you can enroll to this coverage and then come back to continue your enrollment with AHP.

Click here to go to VSP's page.

Optional

3

Cancel Enrollment

Proceed to checkout

# Choose Products

After agreeing to the Terms & Conditions, you will be presented with the plan options available to you

## 1 Select your plan

Depending on your school, one or more plan options will be available to choose from. Click on any options you would like to purchase.

## 2 Summary

The Summary section will be populated with your selected options as you go.

## 3 Proceed to checkout

When you are done selecting your options, click this button to continue to the final step.

## 4 Optional Products

Some schools allow the purchase of additional coverage through third parties. Selecting one of these options will open a new tab in your browser to purchase the coverage separately.



Dashboard > Enrollment > Checkout

ahp Academic HealthPlans™

Checkout.

Insurance coverage is just a click away.

Spring/Summer coverage

Coverage from January 1, 2021 to July 31, 2021

Medical \$817.50

\$817.50

Summary

Spring/Summer coverage

From January 1, 2021 to July 31, 2021

Yourself \$817.50

Total price: \$817.50

Cancel Enrollment

Pay with Credit Card

# Checkout

This is the final step of the enrollment process. Confirm that everything looks good, then submit your payment to finalize.

1 Your selected coverage

2 Total cost of the selected coverage

3 Payment Methods

Select your method of payment. Different options may be available depending on your school.

THIS IS YOUR RECEIPT - SUBMIT THIS TO THE  
UCF INTERNATIONAL INSURANCE WEBSITE.

After you have successfully submitted your enrollment, your dashboard will automatically change to show you your status. Payment and eligibility may need to be confirmed before the carrier can activate your coverage.

You will not be able to use your coverage until it has been activated and the coverage effective date begins.

Care26

a product by

ahp | Academic  
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